



GSA Contract: GS-35F-368HA

General Services Administration Authorized Federal Supply Schedule Catalog/Price List

On-line access to contract ordering information, terms and conditions, up-to- date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! Is <http://www.gsaadvantage.gov>

Federal Supply Schedule 70 – General Purpose Commercial Information
Technology Equipment, Software and Services
FSG 70: ADP Equipment Software, Supplies, Equipment

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GSA Contract: GS-35F-368HA
Contract Period: April 20, 2018 through April 19, 2023

BUSINESS SIZE: Small Business



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Contract Information

1. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
132-51	IT Professional Services
132-60F	Identity and Access Management Professional Services

2. MAXIMUM ORDER*: The maximum order is \$500,000 for SIN 132-51 and 132-60F

*If the best value selection places your order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: Domestic delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Note that for products, domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: Prices shown are GSA net prices

7. QUANTITY/VOLUME DISCOUNT: None

8. PROMPT PAYMENT TERMS: None

9. Government Purchase Cards are accepted.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: Negotiated at Task Order Level

11b. EXPEDITED DELIVERY: Negotiated at Task Order Level

11c. OVERNIGHT AND 2-DAY DELIVERY: Negotiated at Task Order Level

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

Note: All travel required in the performance of this contract and orders placed hereunder must comply with the Federal Travel Regulations (FTR) or Joint Travel Regulations (JTR), as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all contractor travel. Contractors cannot use GSA city pair contracts. The contractor shall not add the Industrial Funding Fee onto travel costs.

13a. ORDERING ADDRESS: Same as Contractor's address.

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS: Same as Contractor's address.

15. WARRANTY PROVISION: Standard Commercial Warranty. Customers should contact the contractor for a copy of the warranty.

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: Accepted at or below the micro-purchase level.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for EIT: N/A

25. DUNS NUMBER: 962326638

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Contractor is registered and valid in SAM until 03/07/2019, Cage Code = 5ZDM7

Terms and Conditions

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS ☐ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I ☐ ☐ OCT 9 (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize,

or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

Labor Category Descriptions - SIN-132-51

Business Analyst I

Supports with analysis of user needs to determine functional and non-functional requirements. Supports with group facilitation, interviewing, and training. Assists more experienced business analysts in preparing the project deliverables. Provides support during user acceptance testing, training and production deployment activities. Serves as Scrum Master during Agile software development projects. Minimum education: Bachelors. Minimum years experience: 4 years.

Business Analyst II

Analyzes user needs to determine functional and nonfunctional requirements. Performs group facilitation, interviewing, and training. Assists more experienced business analysts in preparing the project deliverables and guides work of more junior analysts. Provides support by coordinating with other project teams during user acceptance testing, training and production deployment activities. Serves as Scrum Master during Agile software development projects. Minimum education: Bachelors. Minimum years experience: 8 years.

Business Analyst III

Leads the analysis of user needs to determine functional and non-functional requirements. Identifies resources required for each task. Provides guidelines and standards for business analysis activities. Leads group facilitation, stakeholder inter-viewing activities. Leads the team to coordinate with other project teams during user acceptance testing, training and production deployment activities. Support with scope change management process. Provides leadership and mentorship to junior business analysts. Minimum education: Bachelors. Minimum years experience: 15 years.

IT Senior Consultant

IT consulting services including requirements analysis, software design and development, and testing. A senior consultant is able to propose options for implementation and can review work of more junior team members. Minimum education: Bachelors. Minimum years experience: 5 years.

IT Specialist I

Supports with prototyping or evaluating new or emerging technology through prototypes or proof-of-concepts and contributes to selected project implementation. Explore the benefits and risks to implementing solutions using the new technology. Works under the general supervision of more experienced IT Specialists. Minimum education: Bachelors. Minimum years experience: 4 years.

IT Specialist II

Designs and implements prototypes and/or proof-of-concepts for evaluating new or emerging technologies. Analyze benefits and risks in implementing solutions using the new technologies. Provide development support with adoption of the new technologies within a project. Minimum education: Bachelors. Minimum years experience: 9 years.

IT Specialist III

Leads the team in evaluating new or emerging technologies using prototypes and/or proof of concepts. Analyzes and communicates the benefits and risks in implementing solutions using the new

technologies. Lead teams to support the adoption of new technologies across the enterprise. Provides technical leadership by supervising and mentoring junior IT specialists. Minimum education: Bachelors. Minimum years experience: 15 years.

Mid-level Developer

Significant knowledge of software development principals and core contributor to software development efforts. Minimum education: Bachelors. Minimum years experience: 2 years.

Mid-level DevOps Engineer

Supports the engineering team to deploy and operate software solution in the cloud environment. Takes ownership for existing systems to ensure smooth operations and uninterrupted service. Minimum education: Bachelors. Minimum years experience: 5 years.

Program Manager

Responsible for leading large programs involving multiple projects. Works with customers to identify business objectives and develops strategy and proposal to implement solutions for customers. Builds and leads team to initiate, plan, control, execute, and close programs. Establishes program management processes and ensure they are adopted so that risks are mitigated and quality solutions are delivered in a timely fashion. Brings innovation and applies industry and business trends to help customers meet their program objectives. Navigate through resolving complex delivery issues. Ensures the delivery team is properly staffed, focused, and informed as to customer needs and priorities. Minimum education: Bachelors. Minimum years experience: 10 years.

Program Manager II

Provides delivery leadership for customer engagements. Serves as the trusted partner to customer executives helping them with their business strategy and transformation efforts. Maintains strong relationships at CXO level and translates their business plan into executable strategies. Ensures the delivery team is properly staffed, focused, and informed as to customer needs and priorities. Minimum education: Bachelors. Minimum years experience: 15 years.

Project Manager I

Plans, manages and executes IT projects. Supports Program Manager in working with government personnel. Responsible for managing a task order or a project within the program ensuring quality and timely completion of projects. Minimum education: Bachelors. Minimum years experience: 4 years.

Project Manager II

Plans, manages and executes IT projects. Supports Program Manager in working with government personnel. Responsible for managing a task order or a project within the program ensuring quality and timely completion of projects. Minimum education: Bachelors. Minimum years experience: 9 years.

Quality Engineer 1

Supports with implementation of quality assurance techniques and tools within a program. Supports with reviews code and product throughout the software development lifecycle. Works with development team to ensure that defects are identified, recorded, and properly triaged. Minimum education: Bachelors. Minimum years experience: 4 years.

Quality Engineer 2

Develops and implements quality assurance/quality control (testing) methodologies, techniques and tools. Establishes standards for lifecycle, documentation, development methods, testing, and maintenance. Performs code and product reviews throughout the software development cycle. Reviews, evaluates and provide recommendations on software tools, standards and best practices. Provides guidance to less experienced team members. Minimum education: Bachelors. Minimum years experience: 7 years.

Quality Engineer 3

Responsible for quality assurance of entire project or program. Evaluates and decides and directs efforts toward comprehensive quality assurance process and tools selection. Leads the team in establishing standards for life cycle, documentation, development methods, testing, and maintenance. Identifies quality metrics and parameters for the program or projects. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance. Lead the process to review, evaluate and provide recommendations on soft-ware tools, standards and best practices. Provides guidance to team members. Minimum education: Bachelors. Minimum years experience: 10 years.

Senior Developer

Senior software developer with expert knowledge of software development principals and core contributor to software development efforts. Minimum education: Bachelors. Minimum years experience: 6 years.

Software Developer

A software developer develops and tests software per customer needs. Works with more senior team members to make sure code is correct, efficient, and easy to maintain. Minimum education: Bachelors. Minimum years experience: 1 year.

Technical Lead

Leads software delivery team; develops and designs technical approach; works with customers to analyze requirements; responsible for successful delivery of all software development. Minimum education: Bachelors. Minimum years experience: 10 years.

Substitutions

Bachelors = 4 years experience

Masters = 6 years experience

Labor Category Descriptions - SIN-132-60

IdM Developer

Software developer focused on identity management solutions.

Minimum education: Bachelors. Minimum years experience: 2 years.

IdM Engineer

Software developer focused on identity management solutions. Is capable of deploying solutions to a cloud environment and supporting system operations.

Minimum education: Bachelors. Minimum years experience: 5 years.

Lead Identity Management Specialist

Subject matter expert on identity management in large organizations. Provides technical advice and guidance for all areas of the identity management program, including software development or software integration efforts.

Minimum education: Bachelors. Minimum years experience: 10 years.

Lead Access Management Engineer

Leads software delivery of access management solutions. Provides advice and direction to junior team members.

Operations Engineer Minimum education: Bachelors. Minimum years experience: 6 years.

Lead IdM Engineer

Leads software development for identity management solutions. Coordinates efforts of software developers and other team members to ensure proposed solution meets current and expected future needs.

Minimum education: Bachelors. Minimum years experience: 6 years.

Operations Engineer

Supports the engineering team to deploy and operate identity and access management solutions in a cloud environment.

Minimum education: Bachelors. Minimum years experience: 2 years.

Substitutions

Bachelors = 4 years experience

Masters = 6 years experience

Price List for Services

SIN	Job Title	GSA Price including IFF
132-51	IT Senior Consultant	\$111.08
132-51	Mid-level Developer	\$99.73
132-51	Mid-level DevOps Engineer	\$78.99
132-51	Senior Developer	\$113.55
132-51	Software Developer	\$98.74
132-51	Technical Lead	\$140.21
132-51	Quality Engineer 1	\$98.74
132-51	Quality Engineer 2	\$113.55
132-51	Quality Engineer 3	\$128.36
132-51	Program Manager	\$182.67
132-51	Program Manager II	\$207.36
132-51	Project Manager I	\$118.49
132-51	Project Manager II	\$143.17
132-51	Business Analyst I	\$113.55
132-51	Business Analyst II	\$138.24
132-51	Business Analyst III	\$167.86
132-51	IT Specialist I	\$138.24
132-51	IT Specialist II	\$197.48
132-51	IT Specialist III	\$217.23
132-60F	IdM Developer	\$93.80
132-60F	IdM Engineer	\$108.61
132-60F	Lead Access Management Engineer	\$113.55
132-60F	Lead Identity Management Specialist	\$143.17
132-60F	Lead IdM Engineer	\$128.36
132-60F	Operations Engineer	\$74.06